



Mini-Grant Application Guidelines

It is the mission of the Anoka-Hennepin Educational Foundation to support and enrich educational opportunities for students in the Anoka-Hennepin School District. The Educational Foundation's strategic priorities are:

- **Enriching Early Childhood Education**
- **Expanding Talent and Opportunity Development**
- **Increasing Career and College Readiness**

Grant Requirements

- AHEF mini-grants will be awarded up to \$500 in October 2019 for implementation in the current 2019-20 academic year.
- Any Anoka-Hennepin teacher or staff member may request a mini-grant for a classroom or student focused project.
- Applications must be submitted via the google form on the AHEF website at <https://www.ahef.us/what-we-do/grants-available.html> and are due no later than Tuesday, October 1, 2019.
- All funded grant recipients commit to informing the District Communications Department when the grant is being implemented so that it may be promoted and/or reported on. A grant report must be submitted to AHEF upon completion of the project or no later than May 15, 2020.

Preference will be given to projects that:

- Support district goals and AHEF's strategic priorities.
- Have unique or innovative components (i.e. pilot projects, model programs, or experimental efforts and creative programs) to enhance the educational experience.
- Have clearly stated purposes, student performance outcomes, methods and evaluation processes.
- Enrich the educational experience for a large number of students or provide a greater intensity for a smaller group of students.
- Positively impact the opportunity gap among students and schools. The AHEF Board of Directors endorses the school district philosophy of equal access for students among and across the schools of the district.
- Have a long-lasting impact on participating students or can be replicated for students in other classrooms or in future years (for example through lessons learned, or continued use of materials).
- Require start-up support rather than ongoing funding. Applicants may apply for additional funding in a future grant cycle but should not rely on or assume subsequent funding.
- Leverage building or PTO matching or in-kind support.

General Guidelines and Strategies for Success

- Funding will not be awarded to projects that have already begun, events that have already occurred or purchases already made.
- Alternative seating requests *will not be funded*.
- Funding for travel expenses *generally* is not funded.
- Stipends may be funded but *should not be the sole or predominant focus of the grant request*.
- If you are requesting funding for a guest speaker, visiting artist, or to purchase materials such as videos, DVDs, etc. please provide a resume, brochure, website address and/or description of the speaker, artist or materials.
- Future funding for the same grant proposal is not assured.
- Funding for capital equipment may be awarded if it is to purchase equipment that is unique, not funded elsewhere and may be considered a model for future use across the district.

Have questions? Contact Tess DeGeest at theresa.degeest@ahschools.us.